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Summary of November 23, 1998 Faculty Senate Meeting

CALL TO ORDER

APPROVAL OF THE MINUTES

ANNOUNCEMENTS

1. **Call for Press Identification**
2. **Comments from Chair McDevitt**
3. **Comments from Interim Provost Podolefsky**

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

- 711 **Request for Senate review of policies on academic ethics/discipline and scheduling events during final examinations as part of ongoing process of review of University policies. Isakson moved (De Nault seconded) to refer to the Education Policy Committee. Motion carried.**
- 712 **Request Senate Consider recommendations of the Senate Budget Committee. Jurgenson moved (De Nault seconded) to move to the head of the docket out of regular order. Motion passed. Docketed as item 630.**

NEW BUSINESS

Nominees for Reconciliation Committee.

Nelson, Weeg, De Nault, and Jurgenson were nominated with Jurgenson as alternate. Nominees for Reconciliation Committee were approved. Motion carried.

Nominees for participation in search for Vice President for Educational and Student Services.

The Chair of the Senate is to gather nominations electronically and conduct a paper ballot before December 7, 1998. Motion carried.

CONSIDERATION OF DOCKETED ITEMS

- 630 **Request Senate consider recommendations of the Senate Budget Committee. Motion carried.**
- 628 **Scott Cawelti and the University of Northern Iowa Emeritus Council recommend changes in eligibility for Emeritus Status.**
The motion as amended carried. The motion is stated as follows: "The term 'emeritus faculty' is used to designate those members of the emeritus faculty with a minimum of ten (10) years service to UNI as well as a minimum of twenty (20) years of creditable service to higher education (which may or may not include years at UNI) who have terminated permanent... employment at this university."
- 629 **Resolution to establish the University Relations Commission as a standing committee of the University Faculty Senate.**
The motion as amended carried. The motion is stated as follows: "Move that the University Faculty Senate create an Ad Hoc University Relations Commission Steering Committee consisting of the Chair of the Faculty and two other Senators selected by the Chair of the Faculty to discuss the

formation of a University Relations Commission with the various constituents of this University and report back to the Senate on or before March 15, 1999. This Steering Committee will be responsive to all constituents of the University. This Committee will be chaired by the Chair of the Faculty."

Meeting was adjourned at 5:03 p.m.

**Minutes of the University Faculty Senate Meeting
November 23, 1998
1539**

PRESENT: Kenneth Basom, David Christensen, Carol Cooper, Kenneth De Nault, David Hakes (for Bud Bowlin), Hans Isakson, Jim Jurgenson, Suzanne McDevitt, Lauren Nelson, Chris Ogbondah, Dean Primrose, Tom Romanin, Ira Simet, Aaron Spurr (for Lyn Countryman), Laura Terlip, Richard Utz, Katherine van Wormer, Shahram Varzavand, Barbara Weeg

ABSENT: Michael Blackwell

CALL TO ORDER: Chair McDevitt called the Senate to order at 3:17 p.m.

APPROVAL OF MINUTES

1. Isakson moved (Terlip seconded) that the minutes of November 9, 1998 be approved. Corrections were made.
Minutes of November 9, 1998 were approved as corrected.

ANNOUNCEMENTS

1. Call for Press Identification: None present.
 2. Comments from Chair McDevitt: Chair McDevitt reported that John Cross from the Math Department brought to our attention a correction that needs to be made to the Minutes of September 28, 1998 under Consideration of Docketed Items.
- 702 622 De Nault moved (Countryman seconded) to approve
Robert Rule, Department of Mathematics
Alice L. Swensen, Department of English
D. C. Hawley, Department of Modern Languages
Ervin A. Dennis, Department of Industrial Technology
Basheer K. Nijim, Department of Geography (posthumous)
Wayne R. Evenson, Department of Management (posthumous)
Marjorie Fink Vargas, Department of Teaching
James Hantula, Department of Teaching
Audrey Smith, Department of Educational Leadership, Counseling and Post-

Secondary Education

Janice Morgan, Department of Design, Family and Consumer Science

Ching S. Woo, Department of Chemistry
for emeritus status.

The minutes should be corrected to indicate that the motion carried.

Chair McDevitt indicated that Sue Joslyn, who reported on the Military Science and Advisory Committee at the October 26, 1998 meeting, noted that the program review of the military science program is scheduled for 2002-2003.

Chair McDevitt reported that Douglas Moore will be the webmaster for the Faculty Senate web. It will be accessible through the Provost webpage. The Scientific Misconduct Report will be made available on this webpage for comment.

Chair McDevitt announced that the matter concerning class-free Wednesdays that was pending with the Education Policy Committee has been deferred. Discussion will be resumed when Lang Hall is renovated and class-free Wednesdays are more feasible.

Chair McDevitt stated that a portion of the Annual Report on Student Retention and Graduation Rates has been distributed to each senator for their information. Each senator also received an outline of remarks made to the Board of Regents by the Faculty Chairs from our sister universities. Deferred for a future meeting is discussion of how or whether the UNI Faculty Senate will make a presentation to the Board of Regents next year, with the provision that the Senate will not touch on negotiable matters.

3. Comments from Interim Provost Podolefsky: Podolefsky indicated that President Koob presented his report on the progress of the Strategic Plan process at the Board of Regents' meeting. Podolefsky also announced that the budget was presented to Governor-elect Vilsack. Podolefsky reported that he had conversations with the Academic Affairs Council and the Council of Academic Department Heads concerning summer school funding and would like to move toward informed scheduling and away from a profit/loss mentality. He suggested that maybe the Faculty Senate would like to docket this issue for a future meeting. Finally, Podolefsky mentioned that in the near future President Koob will be asking for the name of a faculty member to serve on the search committee for the Vice President for Educational and Student Services.

De Nault asked when the Senate could expect to receive the new guidelines for the curriculum process being drafted by the University Curriculum Committee. Sherry Gable, a member of the University Curriculum Committee, reported that it was on the agenda and revisions were made last year but the changes were put on hold due to time constraints.

Ogbondah asked Interim Provost Podolefsky when the search committee for the Vice President for Educational and Student Services would be formed and when the

nomination from the Senate would be needed. Podolefsky reported that he had been recently informed of this and that a nomination would be needed soon.

Sherry Gable asked Interim Provost Podolefsky if the wording of the cover letter pertaining to “faculty input” in regard to the Strategic Plan had been changed in response to the pertinent motion that the Faculty Senate put forth last year. Podolefsky replied that he thought that the document had already gone to the President prior to that motion. He also noted that the membership of the Reconciliation Committee had changed so this made it more difficult to find out what process had been observed. Podolefsky indicated that he did not know the answer Gable’s question at this time. He would be happy to recommend the change she had mentioned to the President but he does not know what process would be involved to approve such a change.

CONSIDERATION OF CALENDAR ITEMS FOR DOCKETING

- 711 Request for Senate review of policies on academic ethics/discipline and scheduling events during final examinations as part of ongoing process of review of University policies. Isakson moved (De Nault seconded) to refer this matter to the Education Policy Committee. Discussion followed. Chair McDevitt noted that this matter will come back to the Senate during the last meeting in January or the first meeting in February. Motion carried.
- 712 Request Senate consider recommendations of the Senate Budget Committee. Jurgenson moved (De Nault seconded) to move to the head of the docket out of regular order. Motion passed. Docketed as item 630.

NEW BUSINESS

Nominees for Reconciliation Committee.

Isakson nominated Nelson. De Nault nominated Weeg. Cooper nominated De Nault. Cooper nominated Jurgenson as alternate. Isakson moved (Jurgenson seconded) to approve nominees for Reconciliation Committee. Motion carried.

Nominees for participation in search for Vice President for Educational and Student Services.

De Nault moved (Isakson seconded) that the Chair of the Senate be instructed to gather nominations electronically and hold an election electronically before December 7, 1998.

Cooper stated her disapproval of voting electronically because of lack of privacy and would rather have the election by paper ballot. De Nault moved (Cooper seconded) to amend the motion that the Chair of the Senate gather nominations electronically and, instead, conduct a paper ballot before December 7, 1998. Motion carried.

CONSIDERATION OF DOCKETED ITEMS

- 712 630 Request Senate consider recommendations of the Senate Budget Committee. Jurgenson distributed a report from the University Senate Budget Committee which contained a priority list of funding requests. The University Senate Budget Committee considered 16 proposals submitted by the colleges and college senates. Allen Rappaport, College of Business, due to an unexpected emergency, was not present when the committee met to rank the proposals.

Isakson stated that with the representative from the College of Business absent for the rankings, that could have a significant impact on the rankings. Russ Campbell commented that this report is advisory to the Provost and that the fact that the representative from the College of Business was not present for the rankings will be passed on to the Provost along with the report. Isakson suggested that in the future, the Budget Committee ask each member to name an alternate so there will be representation.

De Nault asked if a representative from the School of Business would like to make an argument to the Senate to adjust the ratings to reflect the prioritizing to represent the School of Business. Isakson replied that as a senator elected by the College of Business, he was hesitant to put forth a formal motion to raise the rank because doing so would open the report to endless motions to raise the rank of other proposals.

De Nault moved (Nelson seconded) to approve and endorse the report from the University Senate Budget Committee for Fall 1998 and forward the proposal as presented and convey it to the Interim Provost. Discussion followed.

Romanin asked if there was any evidence of looking at the strategic objectives of the University. Jurgenson replied that many of them would reference a particular item in the strategic plan. Isakson spoke in favor of the motion to approve the report and encourage the committee to revise its procedures.

Motion carried.

- 709 628 Scott Cawelti and the University of Northern Iowa Emeritus Council recommend changes in eligibility for Emeritus Status.

Scott Cawelti and Elizabeth Martin presented the Emeritus Status Policy Change. The current policy reads as follows: "The term 'emeritus' is used to designate those members of the faculty, institutional officials, and professional-scientific staffs with a minimum of twenty (20) years of creditable service in higher education who have terminated permanent...employment at this university."

The desired change reads as follows: "The term 'emeritus' is used to designate those members of the faculty, institutional officials, and professional-scientific staffs with a minimum of ten (10) years service to UNI as well as a minimum of twenty (20) years of creditable service in higher education (which may or may not include years at UNI) who have terminated permanent...employment at this university."

Cawelti reported that all other aspects would remain the same. The title of Professor Emeritus has been traditional and will remain the same along with all the other perks, including internet and e-mail service. One other recommendation would be to have one Emeritus faculty, to be designated by the UNI Emeritus Council, serve as an ex officio member of the Faculty Senate as a non-voting member.

Cooper asked if professional-scientific staffs received the title of Professor Emeritus. Cawelti stated that that is a gray area and he did not know the answer to that question. Romanin stated that it was his understanding that professional-scientific staffs submit their request for emeritus status to Human Resource Services. Romanin recommended that the Senate vote only on the faculty portion and leave the other employee category to be resolved through the appropriate constituency councils

De Nault stated that on November 11, 1996, the Senate requested that the personnel office design three forms for emeritus status -- one for faculty, one for administrators, and one for staff. De Nault said that he understood that this request has never been implemented. According to De Nault, the Senate had recognized that there were three different tracks and that the Senate's only obligation has to do with emeritus faculty. In light of that, De Nault expressed his support for Romanin's recommendation that the Senate vote only on the faculty portion.

Isakson stated that the recommendation is to change the existing policy. Isakson agreed with De Nault's observation that, for the purposes of clarification, the requests should be separated and approved by the appropriate constituency bodies.

De Nault stated that he believes the policies are correct but the problem is there is only one form. This form has only one space for the Faculty Senate to sign off when, in fact, the Senate in some cases is not involved or should not be involved. De Nault observed that it is the form rather than the policies that need to be changed.

Cooper stated Emeritus Faculty are eligible to be elected as a representative of non-voting faculty.

Isakson moved (Romanin seconded) that the Faculty Senate recommend that the University Cabinet change the current policy to read: "The term 'emeritus' is used to designate those members of the faculty, institutional officials, and professional-scientific staffs with a minimum of ten (10) years service to UNI as well as a minimum of twenty (20) years of creditable service in higher education (which may or may not include years at UNI) who have terminated permanent... employment at this university."

De Nault moved (Cooper seconded) to amend the change of policy to read: "The term 'emeritus faculty' is used to designate those members of the faculty with a minimum of ten (10) years service to UNI as well as a minimum of twenty (20) years of creditable service in higher education (which may or may not include years at UNI) who have terminated permanent... employment at this university."

Discussion followed. De Nault stated that the term "emeritus faculty" is used in the following two paragraphs of the policy and thinks the only policy the Senate should address is emeritus faculty.

Romanin commented that in light of Cawelti's observation that this is the institutional policy, he felt that we should leave the problem up to the administration to resolve, meaning that the Senate faculty may wish to speak to the larger faculty and, probably, that there is good counsel for the P & S Staff and other staff to be bound by similar language. This leaves the Senate to act today and the administration to then go back to those councils with the recommendation and ask them if they wish to have a voice to modify it.

Cooper stated that if it was treated that way she would not have a problem with it.

De Nault moved (Isakson seconded) to substitute to change the current policy to read: "The term 'emeritus faculty' is used to designate those members of the emeritus faculty with a minimum of ten (10) years service to UNI as well as a minimum of twenty (20) years of creditable service in higher education (which may or may not include years at UNI) who have terminated permanent... employment at this university." The substitution was passed.

Primrose stated that our history and intent has been that we are University family and that this is not meant to be divisive at all. The faculty portion needed some definition.

The motion as amended carried.

710 629 Resolution to establish the University Relations Commission as a standing committee of the University Faculty Senate.

Isakson moved (Romanin seconded) that the University Faculty Senate create an Ad Hoc University Relations Commission Steering Committee consisting of the Chair of the Faculty and two other Senators selected by the Chair of the Faculty to discuss the formation of a University Relations Commission with the various constituents of this Commission and report back to the Senate on or before March 15, 1999 with recommendations regarding the composition, charge, and reporting lines for this Commission.

Nelson asked if the Senate had the option of receiving input from the other University groups who are to be involved with this before the committee is formed.

Isakson replied in the affirmative and noted that the Chair of the Faculty would be able to expand that group as he sees fit.

Cooper felt awkward with a committee of this composition reporting to the Senate and felt that this was a move for another broader governmental structure on campus.

Jane Close from the Supervisory and Confidential Unit stated that faculty, staff, and students all want to come in with an equal status and spoke in favor of an ad hoc committee.

De Nault stated that he supports the motion and that according to the Constitution, it is appropriate for the Senate to have the Ad Hoc committee.

Basom moved (Isakson seconded) to amend the proposal to read: "Move that the University Faculty Senate create an Ad Hoc University Relations Commission Steering Committee consisting of the Chair of the Faculty and two other Senators selected by the Chair of the Faculty to discuss the formation of a University Relations Commission with the various constituents of this Commission and report back to the Senate on or before March 15, 1999 with recommendations regarding the composition, charge, and reporting lines for this Commission. This Steering Committee will be responsive to all constituents of the University."

Terlip moved (Nelson seconded) to amend the amendment and remove the wording, "with recommendations regarding the composition, charge, and reporting lines for this Commission". Motion to amend the amendment carried.

Motion carried to amend the proposal to read: "Move that the University Faculty Senate create an Ad Hoc University Relations Commission Steering Committee consisting of the Chair of the Faculty and two other Senators selected by the Chair of the Faculty to discuss the formation of a University Relations Commission with

the various constituents of this Commission and report back to the Senate on or before March 15, 1999. This Steering Committee will be responsive to all constituents of the University.”

Terlip suggested that the main motion substitute “University” for “Commission” and read as “Move that the University Faculty Senate create an Ad Hoc University Relations Commission Steering Committee consisting of the Chair of the Faculty and two other Senators selected by the Chair of the Faculty to discuss the formation of a University Relations Commission with the various constituents of this University and report back to the Senate on or before March 15, 1999. This Steering Committee will be responsive to all constituents of the University.” The motion to substitute carried.

De Nault moved (Isakson seconded) to amend by adding: “The Committee will be chaired by the Chair of the Faculty.” Motion carried.

The main motion carried and is stated as follows: “Move that the University Faculty Senate create an Ad Hoc University Relations Commission Steering Committee consisting of the Chair of the Faculty and two other Senators selected by the Chair of the Faculty to discuss the formation of a University Relations Commission with the various constituents of this University and report back to the Senate on or before March 15, 1999. This Steering Committee will be responsive to all constituents of the University. This Committee will be chaired by the Chair of the Faculty.”

Isakson moved (De Nault seconded) to adjourn.

Motion carried.

Meeting was adjourned at 5:03 p.m.

Prepared by Debra Laneville

Kent Sandstrom
Senate Secretary